

Creation Zone Waiver

Terms of Use and Equipment Waiver – Glen Abbey Creation Zone

The Glen Abbey Creation Zone at Oakville Public Library (OPL) is a makerspace that offers a variety of equipment including a laser cutter, vinyl cutter, sewing machine, iMac with Adobe Suite and much more. It is a gathering place for people to share and gain entry level skills in creation and technologies.

Requirements:

To use and OPL Creation Zone, you must meet the following requirements:

- Hold a valid Oakville Public Library card
- Be 13 years of age or older or be an adult caregiver accompanying a user under the age of 13
- Agree to the Creation Zone Terms of Use and Equipment as outlined below

Conditions:

Please read the following conditions carefully:

- I have read, understand and will adhere to:
 - [OPL's Internet Access and Acceptable Use Policy](#)
 - [OPL's Customer Code of Conduct](#)
- I agree to submit a draft of my intended item created with technology or equipment in the Creation Zone to a library staff member prior to completing or sending the job.
- As the primary user, I will remain in the room during use unless alternate arrangements are made with OPL library staff.
- I adhere to the Creation Zone hours of operation and understand that open hours may be adjusted at OPL's discretion.
- I accept full responsibility for my use of technology, equipment and furniture during use.
- I will read and follow the guidelines for use and health and safety information that accompany each piece of equipment and technology prior to use.
- I understand that I am responsible for the cost of any repairs, replacements, cleaning or damage directly related to my use or misuse of technology, equipment or furniture.

- I understand that repair, replacement, cleaning or intentional damage charges will result in my library privileges being suspended until the library is reimbursed.
- I understand that Creation Zone public access computers are reserved for digital media projects and are not available for general computer use – i.e. email, social media, browsing etc.
- I understand that the Creation Zone may be used for lawful purposes only and cannot be used to create content or material that is:
 - Prohibited by provincial or federal law.
 - Unsafe, harmful, dangerous or poses an immediate threat to the wellbeing of others.
 - Obscene or otherwise inappropriate for the Library environment.
 - In violation of another's intellectual property rights. For example, the 3D printers and scanners may not be used to reproduce materials subject to copyright, patent or trademark protection.

Agreement :

By booking a Creation Zone appointment, I have read, understand and agree to abide by the Creation Zone Terms of Use and Equipment Waiver.